

CAVALIER COUNTY JOB DEVELOPMENT AUTHORITY

901 3rd St. – Langdon, ND 58249
Board of Directors Meeting Minutes
January 6th, 2010

The Cavalier County Job Development Authority Board of Directors met at the Langdon Research Center at 4:00 pm, with Chairman Don Haugen presiding. Board members in attendance included Randy Mehlhoff, Dennis Thronset, John Delebo, Duane Otto, Mark Zimmer, Father McDermott, Tom Lehar, Ole Nowatzki, Brent Zavalney and Rich Rogers. CCJDA staff members in attendance were Strategic Plan Coordinator Shannon Duerr and B R and E Coordinator Kim Schuler. CCJDA Executive Director Carol Goodman was participating in a wind energy panel discussion at the Lake Region Extension Roundup.

Minutes, December financial transactions, including all monthly bills (list attached) and office reports (REPORTS ON FILE) – Duane moved to approve the December minutes, second by Randy. No Objections, motion passed. Dennis moved to approve December financials, second by Mark. No objections, motion passed.

Office Reports: Shannon added that both Nekoma and Wales are interested in applying for the Assistance to Firefighters Grant/Station Construction Grant. We have not helped with writing grants that would be competing with one another. Shannon asked the board what their recommendations would be. The board decided to go ahead and help write both grants and let the stations stand on their own merit.

County Commission Report: Tom mentioned that the CHS elevator in Langdon should be completely torn down by the end of the week.

Old Business:

New Business:

- Kim asked the board permission to register JDA for FM Bank's internet banking. Motion made by Brent to give Kim permission to register for internet banking and full access to the account. Second by Tom, all in favor and motion passed.
- The Business Development Committee recommended to the board the following funding requests:
 1. North 40 Bar in Milton was purchased by Tammy and Mark Close. They took over as of January 1st, 2010. They need to replace the ventilation system and would like to purchase an auto fry so they can expand their menu. The recommendation is for a \$21,000.00 loan at zero percent interest from the economic development portion of the city sales tax. Motion made by Duane to take the project to city, second by John, all in favor motion carried.
 2. Bonnie and Keith Girodat want to purchase The Country Inn from Dan and Shelley Agnes. They are working with both FM Bank and SBA for the financial package. The Business Development Committee recommendation is contingent upon the SBA guarantee that JDA uses the remaining \$20,000.00 from the first-round USDA revolving loan funds for the purchase of Country Inn. There was some discussion on the condition of the building and the need

to make the restrooms up to code. Chairman Haugen informed the board he would talk to Girodat about the concerns. Motion made by Ole to accept the recommendation, second by Father McDermott, all in favor, motion passed.

- Discussion on the JDA annual meeting being combined with the public meeting on the UAS/ Stanley R. Mickelsen Site work plan. The Board agreed that combining the meetings would be the best use of time.
- The possibility of having a leadership retreat with city and county commissioners, chamber staff and the JDA board was mentioned. The JDA board was in favor of having a retreat after the next board meeting in February. The JDA staff will work on planning this event.
- **Next meeting Wednesday February 3rd, 2010 @ 4:00 p.m.**
No further business, meeting adjourned.

Don Haugen, President

Kim Schuler, Recorder