

CAVALIER COUNTY JOB DEVELOPMENT AUTHORITY

Board of Directors Meeting Minutes

December 1, 2010

(Unapproved)

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 4:00 p.m. with Chairperson Don Haugen presiding. Members in attendance were: John Delebo, Ron Beneda, Mark Zimmer, Rich Rogers, Clint Eskilsen, Duane Otto, Dennis Flaten, Dennis Thronset, Brent Zavalney, Ole Nowatzki, Randy Mehlhoff, and Mike Granlund. Executive Director Carol Goodman and Strategic Plan Coordinator Shannon Duerr were also in attendance.

Minutes & Financials – (Reports on File). The minutes from the November meeting were reviewed. Duane Otto moved to approve the minutes, second by Clint Eskilsen, motion carried. Carol reviewed the financial reports, Ole made a motion to accept the reports, second by Dennis Flaten, motion carried. Carol discussed the past due Tropic Heat loan. Payments haven't been made in over a year and a half, and she has had frequent discussions with Diana Plummer in an attempt to work with the situation. Brent moved that CCJDA initiate a Small Claims Affidavit, second by Mike, motion carried.

Other Reports – (Office Reports on file).

- Carol and Shannon reviewed the office reports.
- Ole mentioned there is a new County Commissioner as the result of the November General Election. Elsie Magnus will replace Harvey Hope at the December Commission meeting.
- Economic development portion of the Langdon City Sales tax had \$56,313.59 in the account as of 11/10/10.

Old Business –

- Comments were taken from the board regarding the November 10 Town Hall meeting to review the SRMSC project with the public. The meeting was well attended and many questions were asked from the audience. Brent stated that considering the scope of this project he would recommend there be more involvement from the CCJDA Board, because decisions need to be discussed and made more frequently than at just monthly board meetings. John Delebo moved that CCJDA start with an extra monthly meeting just for the SRMSC in January, second by Dennis Thronset, motion carried.
- The Motion to Compel Hearing regarding our claim against Datatic is scheduled for December 16. States Attorney Scott Stewart will represent CCJDA.
- Discussions are underway for a purchase of the Schefter Building, currently leased by Dr. Dan Shelby. Carol reported that she is working with a private interest at this time.

New Business -

- Discussion was held on possibly dedicating a portion of the Economic Development portion of the Langdon City Sales Tax for primary sector or SRMSC specific projects, since we are moving into a time when larger projects and investments are on our agenda. Dennis Flaten suggested that CCJDA might want to re-evaluate our policies for lending/grants. Carol said that was a

good idea, as the policy hasn't been reviewed since 2007. John Delebo moved that the Executive Committee discuss and come up with a updated plan, second by Dennis Flaten, motion carried.

- Carol reported that a contact from the chain motel industry suggested that we might want to update our 2004 Motel Feasibility Study. The study could be done by the Center for Technology or North Central Planning.
- The following directors are up for election, and have agreed to stand for another 3-year term: Dennis Thronset, John Delebo, Ole Nowatzki, Mark Zimmer, and Don Haugen. There were no motions from the floor. Clint Eskilsen moved to cast a unanimous ballot for the five director positions, second by Mike Granlund, motion carried.
- The following Executive Committee officers are up for election, and have agreed to another 1-year term: Chairman, Don Haugen; Vice-Chair Brent Zavalney; Treasurer Mike Granlund; Secretary Duane Otto; Member at large Rich Rogers. Dennis Flaten moved to elect the five individuals to serve as officers, second by Randy Mehlhoff, motion carried.
- The vacant board position as a result of Fr. Bill McDermott's resignation has yet to be filled.

Meeting Adjourned by Chrm. Don Haugen

Don Haugen, CCJDA Chairman

Carol Goodman, Recorder

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