

CCJDA BOARD OF DIRECTORS MEETING

November 5, 2014

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 4:00 p.m. with Chairperson Susan Fay Crockett presiding. Board members in attendance included Duane Otto, Clint Eskilsen, Ole Nowatzki, Lawrence Henry, Don Haugen, Rich Rogers, Jim Rademacher, Mark Busse, Brent Zavalney, Tom Borgen, and Randy Mehlhoff. Also in attendance were Shannon Duerr, Executive Director, and Carol Goodman, Primary Sector Development.

The minutes of the October 1, 2014, board meeting were reviewed. Duane made a motion to approve, second by Rich, motion carried. The minutes had been sent to the board electronically in advance of this meeting. Shannon reviewed the October, 2014, financial report. Don moved to accept the financial report, second by Randy, motion carried.

Office Report Additions – Carol asked if the board was interested in sending another letter to Sam Wipf, indicating that CCJDA would still consider purchasing the Mickelsen ABM property. The board was in favor of sending the letter. The deed on the property still has not been filed.

Reports from around the County - Results of the 11/4 county election: Elsie Magnus re-elected to the County Commission, Nick Moser and Stanley Dick elected to the two open positions. Ole Nowatzki was recognized by the CCJDA Board for his long service to the organization. Tom Borgen reported that over 500 semi-loads of straw bales from Cavalier County are being shipped to dairies in Wisconsin. Also, the road construction project on Hwy. 20 is now finished.

The minutes, financials and office reports are on file in the CCJDA Office.

Old Business:

Shannon gave a loan portfolio update. Heidi Sakrismo has caught up on payments. Shannon is continuing to work with FM Bank on an agreement and solution concerning the bowling alley building. North Central Regional Planning Council also has a mortgage on the building.

Susan Fay reported that the dentist we have been in contact with has decided not to come to Langdon; however, another possibility has come forward.

New Business:

Nick Moser met with the board to request a Storefront Improvement loan for updates to the exterior of the MDU office building, which he recently purchased. The project includes replacement of windows and doors, updating of signs and color of siding, replacement of outdoor molding and improvements to the parking lot. Ole moved to approve the loan request, second by Don, motion carried.

Shannon discussed the progress on the Move Home project that will connect jobs available in the community with those who are interested in returning. She is building a data base, web site and Facebook site that have associated costs for one year in the amount of \$3,874.00. Don moved to approve the funding request from the city sales tax economic development fund, second by Randy, motion carried. ***Proposal on file in the CCJDA Office.***

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Shannon also proposed that a set-aside from the city sales tax economic development fund be made available for local workforce training grants. Brent made a motion to approve a set-aside of \$10,000, second by Lawrence, motion carried. ***Proposal and details are on file in the CCJDA Office.***

Carol and Shannon discussed their trip to Crookston, MN, to see what they are doing with re-developing the historic city center for housing and other new retail, and also a stop in Fosston, MN, to look at their industrial park development.

In accordance with the CCJDA By-laws that require expiring CCJDA Board of Directors positions to be announced in November, Shannon announced that Todd Borchardt, Chuck Downs, Brent Zavalney, Clint Esckil-sen, Rich Rogers and Susan Fay Crockett are up for re-election. Clint indicated that he would not prefer another term. The Executive Committee has the responsibility to determine if the others wish to continue on the Board of Directors, and also to nominate people for open positions. The election will be held at the December, 2014, regular board meeting.

Office staff will attend the Fall Economic Developers Association of North Dakota (EDND) conference in Grand Forks November 18-20.

The next board meeting will be December 3, 2014, 4:00 p.m. at the Langdon NDSU Research Extension Center.

No further business, meeting adjourned.

Susan Fay Crockett, Chairperson

Carol Goodman, Recorder